

# Administration Committee

**2011-06-08 09:45:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting, whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium  
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

*This agenda was updated 2011-06-07 16:16:25.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward,  
[kward@mtc.ca.gov](mailto:kward@mtc.ca.gov), (510) 817-5967

*This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.*

## Chair

Dave Cortese

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos  
Bill Dodd Federal Glover  
Steve Kinsey Bijan Sartipi+

## Ex Officio

Adrienne Tissier\*\*\* Amy  
Rein Worth\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

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## REVISED AGENDA

### Roll Call

1.

**Action:** Confirm Quorum

### Consent:

2.

**Action:** Committee Approval

**Minutes - May 11, 2011.\***

a)

- [2a Minutes May.pdf](#)

**Monthly Financial Statements.\***

b)

**Presented by:** Eva Sun

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- [2b Financials.PDF](#)

**Investment Reports for April 2011.\***

c) **Presented by:** Sue Woo

- [2c Investment Report.PDF](#)

**Contract Amendment - Onboard Transit Survey - Redhill Group, Inc.\* (\$662,354)**

d) **Presented by:** Shimon Israel

- [2d Onboard Transit Survey Israel.pdf](#)

**Contract Renewal - Design and Production Services for Transactions Newsletter, MTC/BATA Annual Report, Plan Bay Area, FasTrak and Clipper Customer Service and Public Outreach in FY 2011-12:\***

*i. Finger Design Associates, Oakland, CA (\$150,000)*

*ii. Patricia Bruning Design, Berkeley, CA (\$50,000 total, individual project costs to be determined)*

e) *iii. L Studio, Sausalito, CA*

*iv. Traverso Santana Design, Piedmont, CA*

*v. Visual Strategies, San Francisco, CA*

**Presented by:** Brenda Kahn

- [2e Design and Production Services.pdf](#)

**Contracts - Project-based Temporary Staffing Services:\***

*i. Blackstone, San Francisco, CA (\$156,000)*

*ii. Mainz Brady, Oakland, CA (\$190,840)*

*iii. Modis, San Ramon, CA (\$250,000)*

f)

*iv. International Program Services, San Mateo, CA (\$431,190)*

*v. Local Government Services, Carmel, CA (\$3,098,976)*

**Presented by:** Ann Macaulay

- [2f Agency Temporary Services Macaulay June 2011.pdf](#)

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**Contract Amendment - High School Internship Program Support: Career Alliance, Oakland, CA.\* (\$123,360)**

**g) Presented by:** Ann Macaulay

- [2g High School Internship Agency Services Macaulay.pdf](#)

**Contract - Regional Agencies Climate Protection Program: Elmwood Consulting\*. (\$125,000)**

**h) Presented by:** Ted Droettboom

- [2h Climate Protection Program Riordan 05.11.pdf](#)

**Resolution No. 4011 - MTC FY 2011-12 Agency Budget.\***

*Staff will present for approval the MTC Agency Budget for FY 2011-12.*

**3. Presented by:** Brian Mayhew

**Action:** Commission Approval

- [3 MTC Budget.PDF](#)

**MTC/ABAG Interagency Agreement for FY 2011-12.\***

*Approve funding agreements to pass through funds to ABAG for FY 2011-12.*

**4. Presented by:** Ann Flemer

**Action:** Commission Approval

- [4 MTC-ABAG FY 11-12 Agreement Memo.pdf](#)

**Closed Session - Please note that this session has been canceled as of 6/7/11.**

**5.** *The Committee will meet in closed session pursuant to Government Code Section 54957.6 regarding ongoing negotiations of a new memorandum of understanding with represented agency employee groups effective July 1, 2011.*

**Open Session**

**6.**

**Action:** Committee Approval

**Other Business/Public Comment/Adjournment**

**7.**

**Action:** Information

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**Next meeting**

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2011-07-13 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

\*\*\*The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

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